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SECURITY INFORMATION
Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Organization and Methods Service
FROM : Chief, Classification and Wage Administration Division
SUBJECT: Request for T/O Revision

DATE: 22 April 1952

Reference is made to the Technical Services Staff, Administrative Staff, Table of Organization, dated 10 November 1951.

Based on classification review and in accordance with verbal concurrence received from TSS this date, it is requested that the following change be made:

Administrative Staff
Services Section

Slot No. 1: Change grade of Supply Officer GS-11 to Supply Officer GS-12 level.

Slot No. 3: Change title and grade of Clerk Mail-File GS-4 to Mail and File Clerk GS-5 level.

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WAB:mjr

JOB NO. _____ EGN NO. _____ FLD NO. _____ DOC. NO. 4 NO CHANGE
IN CLASS/ID CLASS/CLASS CHANGED TO: GS 5 C RET. JUST. _____
NEXT REV DATE: 17.5.79 235932 TYPE DOC. 02
NO. PGS 1 CREATION DATE: _____ 032 32 ORG CLASS 5
REV CLASS 4 REV COORD. _____ ASTN: BR 78-3

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